

# Central Illinois Down Syndrome Organization

## Minutes from the Quarterly Membership Meeting

### October 23, 2018

The quarterly meeting of the Central Illinois Down Syndrome Organization (CIDSO) was held at the Hyvee Community Room on Tuesday, October 23, 2018. The meeting was called to order at 6:10 p.m. by Steve Newbold.

Those in attendance were:

Deb Presley	Rhonda Umstadt
Kim Weber	Amy Phifer
Sandy Ginther	Steve Newbold
Bill Crutcher	Diane Crutcher
Dawn Mattia	Shelley Marquis
Lisa Martin	Jamie Martin
Angela Hedican	

**APPROVAL OF MINUTES:** The minutes from the July meeting were reviewed and approved. Kim Weber made the motion to approve the minutes, Deb Presley seconded. Motion passed.

**MEMBERSHIP REPORT:** Deb Presley provided the membership count. Kim motioned that the membership count/spreadsheet of members be maintained by the vice president (extracting information from Google drive) and the count provided at each meeting. Diane seconded. Motion carried.

**TREASURER'S REPORT** – Kim gave the Treasurer's Report for the last quarter. CIDSO balances are up about 10% from where we were last year at this time. Buddy Walk and Golf Outing both were up a little bit which may have attributed to the higher balances.

Buddy Walk, net profit was \$21,666. Kim talked about the space at the Interstate Center, the cost, etc. It was very well received.

**CONFERENCE FUNDING** - Diane Crutcher brought up the subject of funding a Down syndrome educational conference after the fact if the information is relevant/applicable to CIDSO. In this case, a CIDSO member could attend a Down syndrome educational conference on their own dime and obtain information from the Down syndrome educational conference that is relevant for other CIDSO members. After the Down syndrome educational conference is over, the attendee could submit the conference expense to CIDSO for reimbursement retroactively. Funding would be dependent upon the CIDSO budget, expenditures, relevance of material, etc. Diane made a motion that CIDSO increase their conference parameters to include retroactive reimbursement for any Down syndrome educational conference. Sandy Ginther seconded. Motion carried.

#### **PROGRAM UPDATES:**

**Partnership for Health/Wellness:** Some CIDSO members (those with Down syndrome) are participating in a county program called Partnership for Health and Wellness Program that promotes health/wellness

for adults with disabilities. Diane wondered if we could accept this as a program that CIDSO could support. There was some discussion that followed. It was decided this would be a program that CIDSO would support as it an initiative that is designed to directly impact our members in a positive way. Diane will take the lead on corresponding with the program administrator and will negotiate for monthly/quarterly billing for active participants. A motion was made by Deb Presley that CIDSO can pay through the end of December at 75% with program/project funds for active members. Diane seconded. Motion carried. This topic will be discussed again in the budgeting meeting for 2019.

Project/Program Funds – Diane Crutcher provided a report of the project/program funds 3<sup>rd</sup> quarter. Steve made a motion we accept the report as provided. Deb seconded. Motion carried.

Enrichment Fund – Diane Crutcher provided a report of the enrichment funds through the end of the 3<sup>rd</sup> quarter. Diane made a motion to approve the report. Angela seconded. Motion carried.

2019 Budget Requests tabled until budget discussion.

**GOLF/GALA** – Bill Crutcher provided an update regarding the golf/gala. A number of large supporters and volunteers have indicated they will no longer be participating in the golf outing. Therefore, it is quite possible that CIDSO will be unable to continue this fundraiser...which has consistently been the largest annual fundraiser that CIDSO has. Bill has some concerns about cancelling it all together and would like to try to keep the gala – but we will have to figure out what will work...how it can be restructured. We could just have the gala only. Sponsors may still sponsor tables, auction items, etc. We were relying more on outside people than our own CIDSO members. We need commitment from CIDSO members. Bill will talk to the core golf/gala planning group – and report back to the CIDSO members at the next membership meeting in January regarding their recommendation.

**SOCIAL COMMITTEE** – Dawn reported about the picnic in August and the Buddy Walk in September. Angela brought up the fact that she may have a place for a Christmas party this year. She will take the initiative on this. We have been approached by ISU Women’s basketball team about having a CIDSO night. If we commit to it – we want it to be successful – but the dates offered are in December – so we are not sure there would be good attendance. Kim will see about changing the date and check on ticket prices, etc.

**COMMUNICATION:** Steve is currently serving as a “Back-up” to receive and assure responses to [info@CIDSO.org](mailto:info@CIDSO.org) emails. The question was raised regarding who the back-up will be since Steve is resigning as President of CIDSO. Dawn Mattia said she would be the back-up for the messages to this mailbox. She will reach out to Diane Walker to let her know that she will be the backup and find out how she can access the mailbox.

**FORMS** – Most of the electronic forms are working well.

**WEBSITE** – logo still needs to be updated on the website. Kim will reach out to Jason to ask him to make the logo consistent throughout the website.

**LEADERSHIP/OFFICERS:**

Voting took place for all officers/standing committees for 2019. Ballots were passed out and votes were cast for 2019 leadership position. Those 2019 officers and standing committees are as follows:

President – Angela Hedican  
Vice-President – Deb Presley  
Secretary – Shelley Marquis  
Treasurer – Kim Weber  
Executive Member – Diane Crutcher

Standing Committees (approved as a group) are as follows:

Funding Administrator – Diane Crutcher  
Communication Administrator – Diane Walker  
Social Media Administrator – Angela Hedican  
New Family Outreach = Kim Weber, Angela Hedican  
Advocacy & Resources Committee – Sandy Ginther  
Community Outreach Committee – Dawn Mattia  
Golf and/or Gala Committee – Julie Otto, Rick Bauersfeld  
Buddy Walk Committee – Angela Hedican, Kim Weber, Amy Phifer, DawnAnn Trondson, Dawn Mattia  
Social Committee – Amy Phifer  
Self-Advocates – Abbey Heines, Kathy Peden, Kirsten Boswell

Bill made a motion to accept all committees as listed. Steve seconded. All approved.

Steve Newbold was recognized for his many years of service. He was given a cake and card. We all agreed that CIDSO would not be where it is today without Steve's many years of leadership and service.

The next general membership meeting will be in January. The date will be decided at a later time. There will also be a budget meeting in December. That date will also be decided on in the near future as well. Kim motioned to adjourn the meeting at 7:45pm. Sandy seconded. All approved. Motion carried.

Respectfully submitted,

Shelley Marquis