

# Central Illinois Down Syndrome Organization

## Minutes from the Annual Budget Meeting

### December 11, 2018

The quarterly meeting of the Central Illinois Down Syndrome Organization (CIDSO) was held at the McLean County Chamber of Commerce on Tuesday, December 11, 2018. The meeting was called to order at 6:13 p.m. by Angela Hedican.

Those in attendance were:

Deb Presley	Rhonda Umstadt
Kim Weber	Amy Phifer
Brenda Finlen	Rick Bauersfeld
Bill Crutcher	Diane Crutcher
Angela Hedican	Shelley Marquis
Kydia Trembley	Hollis Peden
Kathy Peden	Michelle Newbold
Wendy Boswell	Kirsten Boswell
Jean Bates	Julie Otto (via phone)

**ACTIVE MEMBERSHIP DEFINITION:** The definition of the CIDSO “Active Member” was presented as follows:

“An “Active Member” must be the parent/guardian of an individual with Down syndrome and perform any or all of the following within the past year and who have committed to a CIDSO effort in the upcoming year:

- Successfully raise at least \$500 for CIDSO (examples would be a Buddy Walk team, organizing a fundraiser at a local restaurant, etc) AND/OR
- Provide at least 15 volunteer hours (examples include actively serving on a CIDSO committee, raising funds for CIDSO, promoting Down syndrome/CIDSO through pre-approved formal mechanisms.)

Note: Families becoming active in CIDSO for the first time can meet “active” status by committing to fundraising/volunteer in the current year.”

Much discussion followed regarding the reason for the change/necessity in active membership definition (due to the declining revenue, participation, etc.) A question was raised whether picking up tennis balls at the Evergreen tennis program or running the tennis program could count as volunteer hours. The answer is “no” because it is not raising funds/directly benefitting CIDSO.

The following wording was also recommended to be added as an amendment to the definition:

“Any person with Down syndrome (residing in the catchment area) who has no parent/guardian available or able to serve will also be considered an active CIDSO member under the above definition.”

A motion was made by Deb Presley that the definition and the amendment be approved. Diane Crutcher seconded the motion. The motion passed.

**2019 BUDGET:** The 2019 budget was discussed in detail. 2018 expenses were discussed with how it aligns with the 2019 budget/expenses/expectations. Each line item was reviewed/explained/discussed. (See attached budget document for amounts and assumptions/notes for each category.)

Angela Hedican made a motion to accept the budget as presented. Wendy Boswell seconded. The motion carried.

All motions for this meeting were done by individual role call and all carried unanimously.

**GOLF OUTING/GALA:** Bill Crutcher talked about the CIDSO Golf Outing/Gala and how we could continue to make it a reality in the future (given sponsorship decline and lack of member participation). He sent around an interest sheet to see if people would be willing to serve in various capacities. It is not a commitment at this time but rather to see if it is supported among those in attendance. Bill is going to take that information back to the Golf/Gala committee and let us know what they decide about the continuation of the event in some capacity.

**OTHER:** Wendy Boswell brought up a concern she has about the timing of the distribution of meeting minutes and responses to requests made via e-mail from the CIDSO executive committee. It was explained that each of us are serving in a volunteer position and wearing many other hats, doing our best in our roles – but we are willing to attempt to make the following efforts to respond to the stated requests:

Meeting minutes – there will be effort put forth to have the quarterly meeting minutes distributed to those in attendance at meetings within 30 days of the meeting for review (comments to be discussed only at the next meeting). The minutes will be published on the website after they are approved at the next quarterly membership meeting.

Communication – efforts will be made to respond to e-mail requests within 7 days of the date of the original e-mail.

The meeting was adjourned at 8:03 p.m.

Respectfully submitted,

Shelley Marquis