

# Central Illinois Down Syndrome Organization

## Minutes from the Quarterly Membership Meeting

### July 24, 2018

The quarterly meeting of the Central Illinois Down Syndrome Organization (CIDSO) was held at the Hyvee Community Room on Tuesday, July 24, 2018. The meeting was called to order at 6:05 p.m. by Steve Newbold.

Those in attendance were:

Deb Presley	Rick Bauersfeld
Kim Weber	Amy Phifer
Julie Otto	Angela Hedican
Sandy Ginther	Steve Newbold
Abby Hines	Wendy Boswell (by phone)
Bill Crutcher	Diane Crutcher
Dawn Mattia	Shelley Marquis

**APPROVAL OF MINUTES:** The minutes from the April meeting were reviewed and approved. Deb Presley made the motion to approve the minutes, Angela Hedican seconded. Motion passed.

**MEMBERSHIP REPORT:** There was no membership report or list given. Information was provided that there were enough people in attendance (a quorum) to hold an official meeting. No further discussion ensued.

**TREASURERS REPORT:** Kim Weber presented the Treasurer's Report. Please refer to the treasurer's report as of 7/23/18 that was provided at the meeting. We are sitting at a 2% balance increase from last year at this time. The balance sheet detail was provided showing all deposits and expenses that have occurred for the period from April - June 2018.

#### **BUDGET/FUNDS REVIEW DECISIONS:**

**Administrative Line:** There was discussion regarding the Administrative budget line. The budgeted amount for this line was \$4500 for the calendar year. As of the date of the meeting, \$3567 has been spent. Kim reported that the main expenses in this line were from the membership forms (making it electronic) and paying someone to work on the CIDSO logo. It was decided that this line should be OK as budgeted for the calendar year.

**Golf:** Since the golf outing is over, Kim was given the OK to move \$40,000 from the golf account into the general fund.

**Fashion Show:** The ISU fashion show in April generated \$2400 and Steve will be getting that money to Kim.

**Adult Literacy:** There are 14 participants signed up for the fall 2018 program which will be supported/run by 28 ISU students. There is room for 2 additional participants to sign up. We will owe ISU \$5,000 for the fall semester for this program. CIDSO is also being asked to pay for a one-time

expense – a subscription for News to You – which contains 4 reading levels and discusses current events. The amount of this subscription is \$177.54 which would be the price for fall/spring (spanning two budget years).

Children’s Discovery Museum: Amy Phifer talked to the staff at the Children’s Discovery Museum about the possibility of hiring an intern to help enhance the experience of children with disabilities. Amy and the museum staff also discussed the possibility of having Redbird Readers bring adults with disabilities to the Children’s Discovery Museum in the evening to introduce them to the museum. There will be more information to come regarding this new partnership.

Conference/Enrichment/Program Funds – Diane Crutcher provided an updated spreadsheet with Quarter 2 expenses. Diane had requests for several programs – discussion followed:

Leg – Up Riding Program: This is a program held at Top View Farms and includes horseback riding lessons for 12 participants (6 with Ds). Top View Farms has a Certified Riding Instructor. TVF is asking for help to put toward the therapy horse, equipment, lessons, etc. It was decided that CIDSO will provide a \$1800 flat donation which represents 50% of program equipment. CIDSO will also pay 100% for lessons one time per week for those participants with Down syndrome in the catchment area. Diane made a motion for these items to be funded as noted. Julie seconded. All approved. Motion carried.

Tri-Valley: There was a request to fund part of Tri-Valley’s Special Olympics program. Only 8% of the participants have Ds. Typically this project is funded by a raffle. They have a need for equipment, shirts, facilities, room/board for state games. Diane made a motion to approve a \$100 donation toward general expenses. Julie seconded. All approved. Motion carried.

Seedling Program: Seedling Theatre has some needs for additional lighting on their stage. The current situation is not safe as people cannot see entering/exiting the stage. The request is for \$97.64 (basic lighting kit); \$79.96 (4 lamps x \$19.99); \$224.16 ( $\$28.02 \times 8$ ) = \$401.76. Diane also told about the staff that runs the program. She suggested we give a \$2,000 honorarium as a “thank you”. The total recommended to give is \$2401.76. Sandy Ginther made a motion to accept the proposal, Deb Presley seconded. All approved. Motion carried.

Dawn made a motion that we increase the previously budgeted amount for Seedling from \$1000 to \$2500 (to include the amounts above).

Steve motioned we accept all funding amounts tonight. Diane seconded. All approved.

**SOCIAL CHAIR:** Dawn Mattia reported on several upcoming CIDSO social events including discounted tickets for the Gibson City Drive-In, the Edge game, the Picnic. She also talked about those things that have been offered in the past year (mom’s coffees, open house lunch, etc.) It’s always hard to get participation. Many things can/have been offered – but it is hard to get people to support the efforts.

**WEB PAGE LINKS:** There is some work to be done on the CIDSO website. Jason Rambeck will be contacted to get the logo and the membership tab updated.

**GALA/GOLF OUTING:** There was a report given about the Gala/Golf tournament. The net profit was projected to be \$36,464. Bill Crutcher began a discussion about the future of the gala/tournament. Since Steve Newbold will be stepping down from the committee, CIDS0 stands to lose a lot of participants for the weekend. There are several options for the future: 1) Keep the gala and tournament but we will need a much bigger commitment from CIDS0 membership to help with the event; 2) Only have the gala – although the golf outing is a better money maker and easier to recruit golfers than those to attend the gala. If it were decided to only do the gala – would need to get sponsorships for the gala instead of golf; 3) drop both gala and golf. There was a log of follow up discussion. Bill stressed that we need to make decisions ASAP to know which direction to go as we would need to book the venues for next year very soon. Julie, Tom, Rick are currently on the committee – and will report back after their next committee meeting.

**ANNUAL MEETING – OFFICERS:** New officers will be voted on at the October meeting. Deb will be receiving nominations for officers and committees. The roles of each position were discussed. There was also discussion about the discontinuation of the membership chair position. The membership list is compiled now by the electronic membership forms and therefore, there is no need for anyone to track members separately. The nominees for officers as of the date of the July 24 meeting were:

President – Angela Hedican  
Vice-President – Deb Presley  
Secretary – Shelley Marquis  
Treasurer – Kim Weber

Standing Committees (to be approved as a group) are as follows:

Funds Administrator – Diane Crutcher  
Communication Administrator – Diane Walker  
Social Media Administrator – Angela Hedican  
New Family Outreach = Kim Weber, Angela Hedican  
Advocacy & Resources Committee – Sandy Ginther  
Community Outreach Committee – Dawn Mattia  
Golf and/or Gala Committee – Julie Otto, Rick Bauersfeld  
Buddy Walk Committee – Angela Hedican, Kim Weber, Amy Phifer, DawnAnn Trondson, Dawn Mattia  
Social Committee – Amy Phifer  
Self-Advocates – Abbey Heines, Kathy Peden, Kirsten Boswell

**BUDDY WALK:** The CIDS0 Buddy Walk will be held on Saturday, September 22 at the McLean County Fairgrounds. Many new, exciting events are being planned. Flyers were available for CIDS0 members to take/post.

The next meeting is scheduled to be held on October 23 at 6pm at the Hyvee Community Room. Steve made a motion to adjourn the July 24 meeting at 7:53 p.m. Amy seconded. All approved.

Respectfully submitted,

Shelley Marquis

CIDSO Secretary